



Description	The purpose of this procedure is to establish a system's business district and its boundaries.
Regulatory Applicability	<input checked="" type="checkbox"/> Distribution Pipelines
Frequency	The Compliance Department and District Manager will review business districts every two years.
Reference	49 CFR 192.721 <i>Distribution Systems: Patrolling</i> 49 CFR 192.723 <i>Distribution Systems: Leakage Surveys</i>
Forms / Record Retention	F-192.5.1 <i>Business District Survey & Determination / Life of the system or until a new survey identifies a change or adds a new business district. Maintain the most recent documented survey.</i>
Related Specifications	None
OQ Covered Task	None



Procedure Steps

1. Utilize previous business district forms and GIS layer of the potentially affected systems. Final determination of actual business district of each system is cooperative effort of the compliance department and district management.
2. Survey the systems to determine the current business districts. Document the new business districts on form F-192.5.1 or equivalent.
3. In the event of a business district change (increase), the following procedures are required:
 - i) The compliance department will submit the changes to the GIS technician.
 - ii) Confirm the changes with the District Managers so the pipeline patrols and the leakage surveys can be updated

Business District Classification

An area of two or more businesses within 100 yards (300 feet) of each other and within 100 yards along the linear length of any gas pipeline. The business district will extend 100 feet past the defined boundaries of the last business in the district.

A business district survey will be conducted each time a new distribution system is installed or when a system is acquired to confirm all business district(s) are identified using WTG's definition.